*« Nom de votre entreprise »*

Notes au dossier

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| **Nom de l’employé** |  |
| **Prénom de l’employé** |  |
| **Titre du poste** |  |

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| **1** | **Date de l’événement** |  | | | **+** | **-** |
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| **Conséquences de l’événement** |  | | | | |
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| **L’employé a été avisé** | **O** | **N** |
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| **2** | **Date de l’événement** |  | | | **+** | **-** |
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| **Conséquences de l’événement** |  | | | | |
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| **L’employé a été avisé** | **O** | **N** |
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| **3** | **Date de l’événement** |  | | | **+** | **-** |
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| **Conséquences de l’événement** |  | | | | |
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| **4** | **Date de l’événement** |  | | | **+** | **-** |
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| **Conséquences de l’événement** |  | | | | |
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| **5** | **Date de l’événement** |  | | | **+** | **-** |
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| **Conséquences de l’événement** |  | | | | |
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| **L’employé a été avisé** | **O** | **N** |
| **Prochaines étapes** |  | | | | |
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| **6** | **Date de l’événement** |  | | | **+** | **-** |
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| **Conséquences de l’événement** |  | | | | |
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| **7** | **Date de l’événement** |  | | | **+** | **-** |
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| **8** | **Date de l’événement** |  | | | **+** | **-** |
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| **Prochaines étapes** |  | | | | |
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| **9** | **Date de l’événement** |  | | | **+** | **-** |
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| **Conséquences de l’événement** |  | | | | |
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| **L’employé a été avisé** | **O** | **N** |
| **Prochaines étapes** |  | | | | |
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| **10** | **Date de l’événement** |  | | | **+** | **-** |
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| **Conséquences de l’événement** |  | | | | |
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| **L’employé a été avisé** | **O** | **N** |
| **Prochaines étapes** |  | | | | |
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